

| General heading | Detail | |
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| Qualifications & Experience | Literacy | Good reading and writing skills |
| | Numeracy | Good numeracy skills |
| | Technology | Knowledge of basic ICT to support learning |
| | Written | Ability to write basic reports |
| | Verbal | Ability to use clear language to communicate information unambiguously Ability to listen effectively |
| Communication | Languages | Overcome communication barriers with children and adults |
| | Negotiating | Consult with children and their families and carers and other adults |
| | Behaviour Management | Understand and implement the school's behaviour management policy |
| | SEND | Ability to understand and support children with developmental difficulty or disability |
| Working with children | Curriculum | Good understanding of the school curriculum Knowledge of literacy/numeracy strategies |
| | Child Development | Good understanding of the general aspect of child development Ability to assess progress and performance |
| | Health & Well being | Understand and support the importance of physical and emotional wellbeing |
| | Working with partners | Understand the role of others working in and with the school Understand and value the role of parents and carers in supporting children |
| | Relationships | Ability to establish rapport and respectful and trusting relationships with children, their families and carers and other adults |
| Working with others | Team work | Ability to work effectively with a range of adults |
| | Information | Know when, how and with whom to share information Ability to follow instructions accurately |
| | Organisational skills | Good organisational skills Ability to remain calm under pressure |
| | Line Management | Ability to support the work of volunteers and other teaching assistants in the classroom |
| Responsibilities | Time Management | Ability to manage own time effectively |
| | Creativity | Demonstrate creativity and an ability to resolve routine problems independently |
| | Equalities | Awareness of and commitment to equality |
| | Health & Safety | Basic understanding of Health & Safety |

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| General | Child Protection | Understand and implement child protection procedures |
| | Confidentiality/Data Protection | Understand procedures and legislation relating to confidentiality |
| | CPD | Be prepared to develop and learn in the role |